

**MISSISSIPPI WIRELESS COMMUNICATION COMMISSION**

**August 7, 2014 Meeting Minutes**

Place: 6th Floor MDOT Conference Room  
401 North West Street  
Jackson, MS

<b>Commission Members Present:</b>	
MS Association of Fire Chiefs	Lariviere, Chairman Tom
MS Department of Public Safety	Magee, Vice Chairman Ken
MS National Guard	Causey, Lt. Col. Ray
MS Association of Supervisors	Gray, Mr. Steve
MS Department of Transportation	Huff, Mr. Willie
MS Department of Information Technology Services	Johnson, Mr. David
MS Emergency Management Agency	Latham, Mr. Robert
MS Department of Corrections	McAfee, Ms. Audrey
MS Sheriffs Association	Rushing, Sheriff Steve
MS Highway Patrol	Smith, Officer Steve
MS Department of Wildlife, Fisheries & Parks	Thornhill, Mr. Curtis
MS Department of Health	Vaughn, Mr. Wayne
MS Association of Chiefs of Police	Waggener, Chief Perry
<b>Advisory Board Members Present:</b>	
<b>Also in Attendance:</b>	
Rankin County, MS	Wedgeworth, Mr. Bob

Chairman Lariviere called the meeting to order at 1:30 PM and welcomed everyone. The Chairman asked if there were any changes to the July 20, 2014 minutes. There were no changes and the Chairman called for a motion to accept the July 20, 2014 minutes. Mr. Steve Rushing made the motion to approve the minutes. Mr. Wayne Vaughn seconded the motion and the motion passed with none opposed.

Ms. Helfrich provided the MSWIN Project update. Information was provided on the MOUs executed during the month of July, loaned radios from the MSWIN cache, special events for which the Staff provided assistance, MSWIN network activity, and status of WCC contracts. Ms. Helfrich noted that the number of MSWIN users as of July 2014 is 18,550 and projected number of users for the end of third quarter is 20,467.

Ms. Helfrich asked MSWIN Technical Advisor, Mr. Bill Buffington to provide the MSWIN build-out status. Mr. Buffington noted that Staff is working with Highway Patrol and has targeted approximately 18 potential sites, specifically focusing on three locations which are prime candidates for MSWIN sites. Two (2) of these new site locations are in the Camp Shelby area. These sites will fill holes at Camp Shelby as well as provide a source of revenue to help support the system - approximately \$70,000 to \$100,000 a year. Staff has been in discussions with the folks at Parchman

to enter into a similar arrangement. Staff also plans to have an MOU in place this week for our co-location on an existing tower in Hancock County to provide additional coverage.

MS. Helfrich noted that the contract status has not changed since last month. The BTOP grant and the LTE contract are in the process of close-out. The Staff has worked with NTIA and has requested disposition instructions for the LTE equipment. NTIA has explained that the disposition instructions will provide the State with the authority to deconstruct the LTE network and the authority to use grant funds to pay for the deconstruction along with a match from the state. NTIA has also stated that they have had discussions to arrange for the equipment to be donated to FirstNet once removed. The Staff will also file separate disposition instructions for the microwave backbone equipment requesting the authority to retain the equipment, as it is currently in-use, while not being required to reimburse NTIA for the cost of the equipment. The BTOP grant expires in the middle of September and NTIA has requested that a grant extension be filed at the end of August to accommodate close-out.

Ms. Helfrich also provided an update on revenue generation noting that the WCC has received an opinion from Admiral Jamie Barnett regarding public safety non-governmental organizations (NGOs) use of MSWIN for the purpose of protecting life, health, and property. Staff is currently working to formalize rates and an MOU for public safety NGO's. Our goal is to be able to generate revenues in this area by January 2015.

Chairman Lariviere made the report for the Procurement Review Committee. The Committee received one request this month from Rankin County for \$12,609,752.00. Mr. Bob Wedgeworth from Rankin County was present and provided information regarding the request to the full Commission. Mr. Ken Magee asked how many users would be added to MSWIN as a result of Rankin County coming onto MSWIN. Mr. Wedgeworth indicated that it would be some 3300 users and noted that the savings because of coming onto MSWIN was close to \$600,000. Chairman Lariviere called for a motion to accept the Rankin County procurement request. The motion to approve was made by Mr. Ken Magee. Mr. Perry Waggener seconded the motion and the motion passed with none opposed.

Chairman Lariviere called for the report of the Governance/Interoperability Committee. Mr. Huff stated that the Governance Committee convened a training subcommittee meeting to discuss the development and dissemination of a basic training course for the use of radios on MSWIN. He stated that he anticipates that they will have a standardized course with suggested PBOs within the next 60-90 days. Additionally, the VoIP RFP response has been received by ITS. Two vendors responded and our first evaluation meeting is scheduled for Friday. We anticipate having three or four meetings to finalize the evaluations and then we will come back with a recommendation to the Commission.

The Chairman asked Mr. David Johnson of ITS how much money we anticipate will be left over from MICG funds when we finish paying outstanding debt. Mr. Johnson said that he expects it to be between \$3 Million and \$4 Million dollars.

Chairman Lariviere called for any additional comments. Mr. Wayne Vaughn asked what the delivery method of the training which Mr. Huff discussed will be. Chairman Lariviere noted that the plan is to train the trainers. The basics are the same for everyone but some agencies have different devices and so training will have to be structured in that way.

Chief Waggener commended the training efforts on the part of Mr. Huff and the Governance Committee because it is much needed. It is also a great opportunity for outreach and will dispel a lot of myths about the system.

The Chairman called for the Report of Monthly Expenditures. Mr. David Johnson apologized for not having the standard report available stating there is not yet enough understanding of the reporting module in the new accounting system to actually present expenditures at this time. Hopefully, that will be resolved by next month. The FY15 budget was submitted on time for \$12.6M dollars. \$12.1M dollars was a general fund request and \$500,000 was a special fund request. The report and approval of expenditures for July was tabled and will be reported and ratified at next month's meeting.

The Chairman called for other business and noted that when the new Chairman comes in, new committees are formed. The Chair gets two appointments; the Vice Chair gets two appointments and ITS gets one appointment. The new Governance Committee has been selected and those five members are: Willie Huff, Rusty Barnes, Steve Rushing, Richard Harrell and LTC Causey. The Chairman asked Mr. Huff to serve as Chairman of the Governance Committee. The three standing committees are Personnel, Procurement, and Governance/Interoperability. We hope to have committee members named for the other two committees by next week.

The next monthly meeting will be held on September 4, 2014 at 1:30 PM in the MDOT 6th Floor Conference Room. Mr. Robert Latham made the motion to adjourn. The motion was seconded by Mr. Perry Waggener and passed with none opposed.

The meeting adjourned at approximately 2:35 PM.